

Alfred H. Baumann Free Public Library
Woodland Park, NJ 07424
Library Board Meeting Minutes
Date: April 21, 2025

- I. Call to Order at 7:00 pm by President Rick Lijoi**
- II. OPEN PUBLIC MEETING ACT** - In accordance with the Open Public Meeting Law, P.L. 1975, chapter 231, notice requirements for this meeting have been set forth in the resolution adopted by the Library Board of Trustees at its Reorganization meeting of January 13, 2025 detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building, transmitting copies to the Herald and The Record as well as posting said information in the Library and on the Library's website.
- III. SALUTE TO THE FLAG**
- IV. ROLL CALL OF ATTENDANCE:**

<u>TRUSTEES</u>	<u>PRESENT</u>	<u>ABSENT</u>
Rick Lijoi - President	X	
Christine Murphy - Treasurer	7:24 PM	
Isabel Vila - Secretary		X
Mayor Kallert - Mayor		X
Councilman Sica - Mayor's Delegate	X	
Dr. Pillari - Superintendent		X
Rosemary Ficarra - Superintendent's Delegate	X	
Maysah Allan	X	
Melanie Holmes	X	
<u>LIBRARY DIRECTOR</u>		
Linda Hoffman	X	

V. STATEMENTS FROM THE PUBLIC:

Anthony and Maria Billson, 43 Rockland Ave., Woodland Park, NJ 07424 - The explained that Anthony was present to watch the meeting for his Citizenship in the Community Badge for Scouts. Rick Lijoi and Linda Hoffman welcomed them and answered their questions about the Library Board.

VI. REVIEW OF MINUTES

A motion to approve the minutes from the Date: March 31, 2025 was approved by General Consent.

VII. FINANCIAL REPORTS

A. **Treasurer's Report.** The January 2025 & February 2025 Treasurer's Reports were tables by the President.

B. **Budget VS. Actual** - file for audit.

C. **Bill List** - Date: March 2025

A motion to approve the Bill List was made by Maysah Allan and seconded by Melanie Holmes.

Roll call

	YAY	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Maysah Allan	x				Dr. Pillari - Superintendent				x
Rosemary Ficarra	x				Mike Sica	x			
Melanie Holmes	x				Isabel Vila				x
Mayor Kallert				x	F. Lijoi - President	x			
Christine Murphy				x	Motion Carries	5	0	0	4

D. **Construction Bill List** - Year to Date - March 2025 - file

VIII. COMMITTEE REPORTS, DIRECTOR'S REPORTS, PRESIDENT'S REPORT

A. Committee Reports:

- Building and Grounds**-Construction Update - A short discussion regarding tariffs ensued. The contractor assured us at the bi-monthly meeting that as of the meeting we were not affected by the tariffs. Lumber, rebar, steel have started arriving at the site.
- Foundation/Fundraising** - Melanie - tabled until May meeting
- Grand Opening** - Rosemary - meeting in April 28th at 6:00 pm

- d. **Personnel and Policy** - Rosemary - the Personnel & Policy Committee will be meeting on April 28th at 7:00 pm
- e. **Finance** - Isabel - none

B. Director's Report / Adult Services and Youth Services & Statistical - See attached

C. Friends of the Library - FAB Murder mystery was very successful and fun was had by all.

D. President's Report -

The President moved his report up to the beginning of the meeting, where he briefly discussed Robert's Rules of Order as a refresher for the Trustees.

IX. OLD BUSINESS -

- A. **Teen Room** - update: Rick updated the Trustees Resolution R25-117 - The Council approved the addition of Teen Room to be integrated back into the library plan at the April 16, 2025 council meeting.
- B. **Berkeley Contract Extension** - May 2025, we will meet with the COO - Ty Gaines
- C. **Workshop & Committee meetings**: Schedules were given to the Trustees

X. NEW BUSINESS -

- A. **Berkeley Summer Hours** - will commence on Friday May23rd. Staff hours will be adjusted to accommodate the shorter Friday hours and the day off on May 23rd.

B. Recommendation for Library Attorney

Resumes were distributed for review and a brief discussion of the interview process and recommendations.

A motion was made by Rosemary Ficarra and seconded by Maysah Allan to approve securing the services of Victoria A. Lucido, Attorney at Law, Partner at the Aloia Law Firm, LLC, Bloomfield, NJ at a rate of \$195.00 per hour.

Roll call

	YAY	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Maysah Allan	x				Dr. Pillari - Superintendent				x
Rosemary Ficarra	x				Mike Sica			x	
Melanie Holmes	x				Isabel Vila	x			x
Mayor Kallert				x	F. Lijoi - President	x			
Christine Murphy	x				Motion Carries	6	0	1	3

C. Other Business

Melanie Holmes suggested that the Library Board compose a letter to be sent to representatives regarding the Institute of Museum and Library Services funding.

XI. EXECUTIVE SESSION - There was no need for an Executive Session

XII. ANNOUNCEMENTS, REMINDERS & TRUSTEE TRAINING

The Library Director reminded all Trustees about taking Professional Development and submitting it in the form.

- A. A reminder was given to Trustees about the Financial Disclosure Forms that are due on April 30th. If they are having difficulty with PIN etc. they should contact Silvia Ninn, Deputy Clerk.
- B. The Memorial Day Parade is on Monday May 26th. Trustees are encouraged to march. It was suggested that we order shirts for the Library Board. Trustees were asked to send the Library Director their shirt size.

XIII. ADJOURNMENT

Motion by Melanie Holmes and seconded by Rick Lijoi to adjourn the meeting at 7:57 pm.

Voice Vote - All in favor

The next meeting will be on May 19, 2025, at 7:00 pm. Reminder all meetings are at Berkeley College in Conference Room 032.