



The Alfred H. Baumann Free Public Library prides itself on outstanding customer service. We are currently seeking a qualified applicant for a part-time Bi-lingual Library Assistant to join our team. We are looking for an individual who will be an enthusiastic, creative team player, with excellent communication skills. Strong customer service and organizational skills are essential for this position.

Position Title: Part Time Bi-lingual Library Assistant

Residency Requirement: Woodland Park

Hours: Part time approx. 15-24 hours per week

Days, Evenings, Saturday/Sunday hours

Education: High school diploma or equivalent – 18 years or older

Available: Position available immediately

- Do you enjoy working with the public?
- Do you have strong computer skills?
- Are you enthusiastic?
- Do you enjoy working in a vibrant, community oriented, friendly workplace? Are you a team player?
- Are you detail oriented? Organized?
- Do you like working with children and teens?

If you answered yes to these questions, then you should consider joining our team at the Alfred H. Baumann Free Public Library! Ask for details at the circulation desk.

Applications: Interested candidates should email resume with cover letter and references

Applications will be received until position is filled.

Submit cover letter and resume to:

Linda Hoffman, Director– Hoffman@abwplibrary.org

Note: Please make sure your name and position are in the subject field.